



# Arizona Chapter of The Wildlife Society

www.aztws.com • aztwsmembership@gmail.com • aztws, p.o. box 41337 Phoenix AZ, 85080

## AZTWS Board Meeting FINAL Meeting Minutes August 28, 2017, 4:00–5:00 pm

**Attendees:** Kay Nicholson (President), Tiffany Sprague (President Elect), Andrew Jones (Treasurer), Jessica Moreno (Corresponding Secretary), Holly Hicks (Board Member), Scott Sprague (Past President), Callie Hartson (Opportunities), Melanie Tluczek (Recording Secretary)

**Board Members Absent:** None

### Action Items:

- Tiffany will provide language requesting a newsletter editor to send to our email list. *Ongoing.*
- Callie will add a placeholder for National Public Lands Day on September 30 to the online calendar. – *ongoing*
- Jonathan Hicks to arrange memorial in JAM program for the late founder Cory Gray of Coda Net Guns. – *Ongoing*
- Tiffany to coordinate TWS activities for public lands day. – *Ongoing*
- Jessica and Melanie will get more information on legalities and risk of AZTWS serving as fiscal sponsor of BISCUA. – *Ongoing*
- Holly will contact students to get articles for “Student Corner” in the next newsletter.
- Kay will go through her list of folks that expressed interest in the past in being on the board.
- Holly will send a welcome email to students in the next couple of weeks.
- Jessica will share the link to the education survey results with board.
- Jessica will send a summary of education survey results to the list serv.
- Scott will look into getting an instructor for a mobile app workshop.
- Kay will reach out to Jonathan about scheduling the fun shoot in the fall.
- Tiffany will continue to pass along info about events that fall within our mission on the website for National Lands Day and will send out an announcement as we get closer to the date.
- Kay will draft a response to Melissa Merrick regarding assistance with professional development workshops and send it to the board for feedback.
- Andrew will let Jon Hanna know that the lawyer is able to speak at the JAM plenary.
- Kay will see if the parent society has any connections to a lawyer that can offer some legal counsel on AZTWS’s affiliation with BISCUA.

### Motions:

- Holly motioned to approve July meeting minutes. Andrew seconded. Passed unanimously.



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- Tiffany motioned to adjourn the meeting. Jessica seconded. Passed unanimously.

## Proceedings:

### *Approval of 26 June 2017 Board Meeting Minutes*

- Holly motioned, Andrew seconded. Passed unanimously.

### *Old Business*

- Tiffany requested input from the board on National Public Lands Day.
- Callie emailed the Desert Roses event announcement to the board to determine if it's appropriate to post on our calendar.
- Stan contacted students who hand-wrote their grant applications and asked them to type and resubmit.
- Andrew contacted the AGFD lawyer to ask if he'd be willing to speak at the JAM plenary. He is able to speak at the JAM plenary.
- Kay checked with the parent society and confirmed that we are sponsoring 2 students for the national meeting.
- Tiffany to create bylaw wording for board member removal
- Scott reviewed revised sections of JAM manual and incorporated existing revisions into manual.
- Kay will go through her list to see if there is anyone who previously expressed interest in running for a board position.

### *Current Business*

- Treasurer's Report (Andrew)
  - Sent checks to U of A and ASU chapters for awards.
  - Sent check for buzzers to Heather Bateman.
  - Done with Quarterly report.
- Newsletter Report (Tiffany)
  - We have a feature article for the fall newsletter
  - Need student articles. Holly will contact students to see if she can get an article for Student Corner.
- Membership Report (Chris)
  - No report.
- Webmaster's Report (Dean)
  - No report
- Opportunities Report (Callie)
  - No report



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- Student Liaison Report (Holly)
  - School is now in session. Holly will send out a welcome to students in the next couple of weeks.
- Conservation Affairs (Jon)
  - No report.
- Continuing Education (Stan)
  - Continuing Education Survey (Kay/Jessica)
    - A total of 58 people responded to the survey.
    - Jessica will share the link with information from survey with the board so they can see responses.
    - Will also send summary information to list.
    - Scott will look into getting an instructor for a mobile app workshop
- Borderlands Institute for the Study and Conservation of Understudied Animals
  - Jessica reached out to an attorney regarding having AZTWS as the fiscal sponsor of BISCUA, which would be a foundation. She has not heard back, and advised caution when becoming responsible for another entity's money.
  - Kay will see if the national level TWS board would have any connections to a lawyer that can offer some legal counsel on the matter.
- Fun shoot (Kay)
  - Kay will reach out to Jonathan to see if we can have the fun shoot in the fall.
- Public lands day (Tiffany)
  - Tiffany sent out flyer for outreach event at the San Pedro House and is continuing to seek information about other projects occurring on Public Lands Day.
  - Tiffany will send information about all available events that fall within our mission to Callie and Jessica to post and send out an announcement closer to the date.
- TWS Assistance with Professional Development (Kay)
  - Email from Melissa Merrick on 8/3/17 –
    - Potential ideas for assistance: funding for JAM workshop instructors and student-mentor lunches.
    - Kay will draft a response to Melissa.
  - The next board meeting will be on September 18<sup>th</sup> at 4:00 pm.

## *Adjournment*

- Tiffany moved. Jessica seconded. Passed unanimously.