



# Arizona Chapter of The Wildlife Society

www.aztws.com • aztwsmembership@gmail.com • aztws, p.o. box 41337 Phoenix AZ, 85080

## AZTWS Board Meeting Meeting Minutes - Final May 22, 2017, 3:00–4:30 pm

**Attendees:** Kay Nicholson (President), Tiffany Sprague (President-Elect), Jessica Moreno (Corresponding Secretary), Melanie Tluczek (Recording Secretary), Scott Sprague (Past President), Andrew Jones (Treasurer), Jon Hanna (Conservation Affairs), Holly Hicks (Board Member), David E. Brown.

**Board Members Absent:** Audrey Owens (Board Member)

### Action Items:

- Tiffany to create bylaw wording for board member removal
- Andrew to look into transferring Capitol One account to Chase account.
- Holly to write an article about the techniques workshop for summer newsletter.
- Scott to send some sections of the JAM manual out to folks that helped with last year's JAM so he can get good revisions.
- All board members have edits to JAM manual back to Scott.
- Jessica to send email to membership with link for the continuing education survey.
- Jessica will send password spreadsheet to Kay.
- Jonathan Hicks to arrange memorial in JAM program for the late founder Cory Gray of Coda Net Guns.
- Jessica will present plenary outline to Grijalva.
- Kay to send plenary outline provided by Jon Hanna to board.
- Tiffany to coordinate TWS activities for public lands day.
- Kay will coordinate with Jonathan Hicks for the Fun Shoot, and email the board if more decisions need to be made.
- Kay to look into who should be checking general email account. Perhaps corresponding secretary.
- Kay to forward general email address and password to Jessica.
- Kay to change password to something easier and send out new password to Andrew, Jessica, Dean, and Chris.
- Kay to send Chris an email to update the welcome message for new AZTWS members.
- Kay to send out a reminder to members about the student sponsorship donation deadline.
- Kay will send Chuck Shiveley's contact information to Andrew so we can send a check to the parent society for student sponsorship.
- Holly to send Andrew contact information for where to send the checks for student travel reimbursement.
- Melanie send to Holly time and date of study skin class for announcing it to student chapters.
- Melanie to send Jessica time and date of study skin class for announcements on the website and social media.
- Melanie to research the pros and cons of the small mammal foundation being a project of



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the AZTWS chapter versus AZTWS being a fiscal sponsor.

## Motions:

- Tiffany motioned to approve the April board meeting minutes following two edits, Jessica seconded. None opposed.
- Melanie motioned to approve AZTWS paying \$500 to U of A and \$400 to Prescott College for student travel reimbursement. Andrew seconded. None opposed.
- Holly motioned to approve that AZTWS contribute \$250 for National TWS Meeting as an Affiliate contributor. Jessica seconded. None opposed.
- Tiffany motioned to adjourn. Andrew seconded. None opposed.

## Proceedings:

### *Approval of April 24, 2017 Board Meeting Minutes*

- Tiffany moved to approve with 2 edits. Jessica seconded. None opposed.

### *Housekeeping*

- None

### *Old Business*

- Action Items from April Meeting
- Other Old Business? None

### *Current Business*

1. Treasurer's Report (Andrew)
  - a. About \$100 donated so far to support a student going to the national meeting. Kay to send out a reminder to donate before Wednesday. Kay will send Andrew Chuck Shiveley's information so we can send a check for student sponsorship.
2. Newsletter Report (Tiffany) Holly got a few more student reports.
3. Membership Report (Chris) not present.
  - a. Jessica noted that her husband joined and welcome message is out of date. Let Chris know it needs to be updated. Kay to send Chris an email to update the welcome message for new AZTWS members.
4. Webmaster's Report (Dean)
  - a. Nothing reported.
5. Opportunities Report (Callie)
  - a. Nothing reported.
6. Student Liaison Report (Holly)
  - a. U of A students sent hotel bills totaling more than \$500 and reports were turned in.
  - b. Prescott College sent 4 students, who all turned in reports. Receipts submitted



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totaled over \$400.

- c. Holly requested approval to pay 500 to U of A and 400 to Prescott. Melanie motioned to approve. Andrew seconded. None opposed. Holly will send Andrew contact information for where to send the checks.
7. Conservation Affairs (Jon)
  - a. Nothing reported.
8. Continuing Education (Stan)
  - a. Continuing Education Survey (Kay) Survey is still ongoing and we need to figure out how to send that out.
9. JAM 2018 (Kay)
  - a. Start in August with full group of JAM planners, at which point we can decide whether we separate out JAM planning sessions and regular board meetings.
  - b. Location – Flagstaff
    - i. Looking for an update from Carol when she gets back next week.
  - c. Plenary Ideas (Activist for Wildlife)
    - i. Jon sent outline to Jessica and Kay. Kay to send it out to board.
    - ii. Include discussion of State and Federal Employee dos and don'ts
    - iii. Suggested speakers/topics:
      1. Congressman Andy Biggs – Perspective on conservation issues and politics
      2. Raul Grijalva – Same topic
      3. Pending speaker –Sharon Buccino land and Wildlife Program National Resource Defense Council.
      4. Center for Western Priorities to discuss advocacy.
      5. Discussion – John Hanna to moderate
    - iv. Kay and Jessica will be on plenary committee. Also invited members from NMTWS and AZ/NM AFS to be on plenary committee.
    - v. Anyone interested in sitting on committee let Jon Hanna or Kay know.
10. National Meeting (Kay)
  - a. Student sponsorship - \$100 so far and one more week to go.
    - i. Kay will send out a reminder to members.
  - b. Chapter support for the meeting. Donate?
    - i. We have an extra \$100 from JAM travel grants that we can give.
    - ii. Holly motioned that AZTWS contribute \$250 for National Meeting as an affiliate contributor. Jessica seconded. None opposed.
  - c. Contacting organizations to sponsor the meeting
    - i. Andrew contacted CAP and they do not sponsor meetings unless they deal with Colorado River Water or ditches.
    - ii. Scott followed up with Anamex who were on last years' list of TWS sponsors. Spoke with owner and they will sponsor.
    - iii. Scott contacted TriLeaf; waiting to hear back from them.
11. Fun Shoot (Kay)
  - a. Postponed the event until late summer or early fall when there's more time to get the word out to students before the event



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## 12. Small Mammal Foundation (Melanie Tluczek)

- a. One option would be for the Small Mammal Foundation to be a project of the chapter. This is a fairly informal relationship.
- b. Another option would be for the AZTWS chapter to be a fiscal sponsor. In this scenario, the chapter treasurer would handle finances and accounts and there would be an overhead fee. Jessica suggested that fiscal sponsorships may be not favored by federal government.
- c. Melanie to research the pros and cons of the small mammal foundation being a project of the AZTWS chapter versus AZTWS being a fiscal sponsor.

## 13. Study Skins Class at ASU June 19 (Melanie Tluczek)

- a. Melanie send to Callie time and date of class for announcing to student chapters
- b. Melanie send to Jessica time and date of class for announcements on website and social media
- c. Can Bullfrogs be included in class?

### *New Business*

- None.

### *Good of the Order/Other*

- None

### *Adjournment*

- Tiffany motioned to adjourn. Andrew seconded. None opposed.