



Arizona Chapter of The Wildlife Society

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AZTWS Board Meeting

May 23, 2016

Meeting Minutes

Conference Call

3:00-4:30PM

Attendees: Scott Sprague (President), Kay Nicholson (President-Elect), Dana Warnecke (Treasurer), Mike Sorum (Recording Secretary), Holly Hicks (Board Member), Tiffany Sprague (Board Member), Chris Carrillo (Membership), Dean Pokrajac (Webmaster)

Housekeeping

- No announcements or housekeeping.

Approval of Minutes

- Kay motion for approval with Tiffany seconded Motion passed.

Old Business

Opportunities and contacts for students (Scott)

- Liberty wildlife volunteer item in newsletter.
- Volunteer opportunities for San Pedro, Agua Fria and Las Cienegas areas.
- Fencing opportunities for pronghorn.
- **Action item:** All-need more volunteer opportunity ideas for students.

Techniques Workshop

- **Action item:** Holly-send Dana accounting and inventory from workshop.
- **Action item:** Holly-send Chris membership forms from workshop.
- Jon Hicks and Samantha Vaughan bought snacks and need to be reimbursed.
- Porta potty bill is incorrect. Billed for three but only got two.

Current Business

Student Grant Travel to National (Scott)

- National enquires as to whether the chapter wants to sponsor a student grant for travel to national.
- Dana motions. Holly seconded. Motion carried for sponsorship of a student grant by the chapter.
- Need help for reviewing the applicants from national grant. Mike has volunteered.

Women of Wildlife (WOW) Travel Support Award (Scott)

- No progress as of yet
- Hoping Stan Cunningham would be able to connect with this as continuing education chair.
- **Action item:** Scott-e-mail Stan Cunningham and see if he is interested in heading up the travel grant program for WOW.

Treasurer's Report (Dana)

- JAM finances report
Taos pueblo now paid on registration. Will have separate report for detailed JAM expenses.
- **Action item:** Scott, Dean and Dana audit scheduled for June 15 9:00 AM
- 2015 Taxes completed and submitted.
- Annual budget around \$10,000.
- Board was emailed first quarter draft report prior to meeting.
- Will have proposed budget at next meeting.
- Need long term trends for revenues.
- **Action item:** Dana-create graphic depiction of revenues back to 2002.

AZ-TWS Treasurers Report, 31 March 2016 (1st Quarter 2016)

	<u>31 December 2015</u>	<u>31 March 2016</u>
General Funds:		
Chase Checking	26,187.11	38,661.20
ING Savings	1,069.37	1,070.43
Sub-Total	27,256.48	39,731.63
Memorial Garden, ING	730.36	731.09
Continuing Education, ING	6,591.55	6,598.10
WildHare, ING	3,839.30	3,843.12
Sub-Total	11,161.21	11,172.31
Grand Total	38,417.69	50,903.94

Cash Flow Jan. 1 – Mar. 31st, 2016 – 1st Quarter

Category Description	12/31/15 – 3/31/16
INFLOWS	
Chapter Dues – National	270.00 (2015-4 th Quarter)
Chapter Dues – Chapter (PayPal & JAM Cash)	49.77
Chapter Dues – (additional w/ JAM 2016 Revenue)	
Interest Income – Chase Checking	00.70
Interest Income – ING Savings	12.16
Merchandise Sales– (included w/ JAM 2016 Revenue)	
JAM 2016 Revenue* (RegOnline + PayPal + Cash)	58,151.72
Credit f/GoDaddy Website Hosting Annual Fee	199.30
TOTAL INFLOWS	58,683.65
OUTFLOWS	
2016 JAM Expenses	45,050.09
2016 Student Chapter Travel Grants	
Conference Call Service	322.58
P.O. Box Annual Renewal	140.00
Merchandise Inventory	381.76
Dues for Officers to National	86.00
GoDaddy Website Hosting Annual Fee	199.30
GoDaddy Website (Domain Renewal)	15.17
Supplies & Services	
ATM Fees	2.50
TOTAL OUTFLOWS	46,197.40
OVERALL TOTAL – Net gain	+12,486.25

Dana Warnecke, AZ Chapter TWS Treasurer

Newsletter report (Kay)

- Spring Newsletter is done.
- Summer newsletter deadline in 3 weeks (June 11).

Membership report (Chris)

- Total of approximately 190 members (range 120-250).
- Approximately 126 people have both national and state chapter membership.
- Chris suggests a membership drive to include prizes.

Webmaster report (Dean)

- Newsletter, officers, minutes are up to date.
- Website needs awards article for website.

Student Chapter (Holly)

- Nothing to report.

New Business

Continuing Education Grants

- TWS Arizona Chapter can award a total of \$2000 in grants money per year with a maximum of \$1000 per individual.
- Membership could use these grants to go to Nationals.
- Should reach out to the membership to inform as to availability of the money for grants.
- Can post on website and put in newsletter in the form of an announcement to encourage application.
- Grant review committee and chairman Stan Cunningham review the applications.
- **Action item:** Scott-email Stan Cunningham and see if he is interested in helping bringing this information to the membership.

Professional Wildlife Biologist Certification Process and other certifications or CE (All)

- Information available on TWS National website.
- Requires letters of recommendation from 3 wildlife biologists.
- Dana and Mike to discuss possible CE and other certification programs (ie capture
- **Action item:** Dana and Mike to send out a survey to membership to determine their interest in continuing education, certifications and other forms of educational opportunities.

Good of the Order

- None.

Adjournment

- Motion by Dana
- Seconded by Holly
- Motion carried.

ACTION ITEMS

- All-need more volunteer opportunity ideas for students.
- Holly- send Dana accounting and inventory from workshop.
- Holly-send Chris membership forms from workshop.
- Scott, Dean and Dana-audit scheduled for June 15 9:00 AM
- Scott-e-mail Stan Cunningham and see if he is interested in heading up the travel grant program for WOW.
- Dana-create graphic depiction of revenues back to 2002.
- Scott- email Stan Cunningham and see if he is interested in helping bringing this information to the membership.
- Dana and Mike-send out a survey to membership to determine their interest in continuing education, certifications and other forms of educational opportunities.