

AZTWS Board Meeting
July 27, 2015
Meeting Minutes – Draft
3:05 – 4:37 PM

Attendees: Melanie Culver (President), Scott Sprague (President-Elect), Dana Warnecke (Treasurer), Tiffany Sprague (Board Member), Holly Hicks (Board Member), Dean Pokrajac (Webmaster), Jon Hanna (Conservation Affairs Committee), Chris Carrillo (Membership Committee)

Board Members Absent: Kay Nicholson (Recording Secretary), Ryan Revells (Corresponding Secretary)

Action Items:

- Melanie will send the final version of the April and May meeting minutes to Dean to post on the website.
- Dean will post the April and May meeting minutes on the website when he gets those from Melanie.
- Dean will close the poll for members to vote on the dues increase on August 20th
- Tiffany has a version of the letterhead from July 21st that she will to send to all. Melanie will ask board members to vote on this version.
- Dana will call National to find out why she has not received any chapter dues.
- Dana will send the Treasurer's report to Chris Carrillo
- Melanie will contact Quention Hays and Virginia Seamster for the next JAM planning meeting.
- Melanie will set a regular monthly time for future JAM planning meetings.

Motions:

- Dana motioned to approve the May meeting minutes and seconded by Melanie.
- Scott motioned, Dana seconded to adjourn the meeting.

Proceedings:

Approval of Board Meeting Minutes

- April 2015 Meeting Minutes
 - Melanie will send the final version of the April minutes to Dean to post on the website
- May 2015 Meeting Minutes
 - Dana motioned to approve and seconded by Melanie.
 - Minutes approved.
 - Melanie will send the final versions of the May minutes to Dean to post on the website.
- June, 2015 Meeting Minutes
 - Agreed to hold off until more board members have read them

Housekeeping

- None

Old Business

- None

Current Business

1. Membership dues
 - Dean put up a questionnaire on the AZTWS Facebook page and a second poll on the chapter website last week to poll members about increasing chapter dues from \$5 to \$6, and had 9 responses, 8:1 in favor of raising the dues.
 - Dean will leave the poll open for another 3 weeks, until August 20th.
2. Electronic Letterhead
 - Board members will vote on final letterhead version and try to finalize via email
 - Tiffany will send the electronic letterhead version from July 21st that she to all board members.
 - Melanie will ask board members to vote on the electronic letterhead via email.
3. Treasurer's Report
 - The second quarter Treasurer's report was re-sent on July 27, disregard previous versions.
 - We have a grand total of \$26,689 not counting recent activity.
 - We should be in good shape for going into a JAM where we will have a lot of expenses.
 - Dana is working on a different tracking system for merchandise and other expenditures.
 - Continuing Ed account is separate from general account and those funds are not included in above total.
 - There is \$51 in the PayPal account right now from membership dues paid recently
 - Dana has not received any dues from National. She will call National to find out why.
 - Dana will send the Treasurer's report to Chris Carrillo
4. Webmaster Report - Dean
 - They had a meeting on July 9th to discuss roles of Membership chair, including how to track members and how to get information out to the members.
 - Holly will continue to check the mailboxes, and provide hard copy membership forms to Dean, who will enter the members into the database system. Members that pay their dues online will automatically go directly into system.
 - If anyone has an event to get onto the calendar, email Dean directly.
 - Dean will post the April and May meeting minutes on the website when he gets those from Melanie.
5. Student Chapter Report - Holly
 - It is the middle of summer so there is nothing currently going on with student chapters.
6. Conservation Affairs and Resolutions Committee – Jon
 - Jon has not heard anything on the lion hunting issues.
 - Scott had a question on conservation. He is trying to convince entities to lobby Washington for transportation funds for connectivity issues. There is a current bill in Arizona for connectivity issues, which allows for connectivity but does not designate connectivity.
 - Can the State chapter approach national to show support for an issue?
 - Jon will send Scott contact info for the appropriate contacts at National
7. 2016 JAM report - Melanie
 - There was a JAM planning call on July 20th. Melanie sent the notes out from that call on July 31st.
 - The Las Cruces method of student paper judging
 - Tiffany approved of this method
 - Jon also liked the consistency of the Las Cruces method.
 - Scott likes something in between.
 - Jon favors not accepting every student paper into the competitive judging that is submitted. How many papers and how many for competition should be decided ahead of time. Usually 45 terrestrial papers, $\frac{3}{4}$ are students.

- Someone needs to put Melanie Bucci in touch with faculty doing small mammal work in New Mexico, who came up with idea for judging method. They ran the student papers in Las Cruces last year.
- Melanie will contact Quention Hays and Virginia Seamster for the next meeting.
- Melanie will set a regular time for future JAM planning meetings.

New Business

- None

Good of the Order / Other?

- None

Adjournment

- Scott motioned to adjourn, seconded by Dana.
- 4:37 PM meeting adjourned