

AZTWS Board Meeting
December 4, 2014
Meeting Minutes – Draft
3 to 4 PM

Attendees: Natalie Robb (President), Kay Nicholson (Recording Secretary), Tiffany Sprague (Board Member) Holly Hicks (Board Member, Dean Pokrajac (Webmaster), Locana De Souza (Treasurer), Audrey Owens (Corresponding Secretary)

Absent: Melanie Culver (President-Elect), Darren Julian (Continuing Education), Jon Hanna (Conservation Affairs)

Action items:

- Dean is going to pay Go Daddy to get our own website up and running before the JAM
- Dean will talk with Mariah, webmaster for TWS, to determine how we will submit documents to post on the website
- Locana will reserve a suite for the AZ TWS social Thurs Feb 5 at the JAM
- Natalie will let NM know the time of our social (after our business meeting) so they can put on JAM schedule
- Natalie will follow up with Randy Babb for status of the logo.
- Natalie will find out from Melanie when she will have elections
- Audrey will draft an announcement asking for people to run for Board positions and Pres-Elect as well as Chair positions.
- Natalie will write an article for the newsletter about the sheep capture in Region 6

Proceedings:

- TWS is setting up Chapter websites. We are going to maintain our own website in addition to the AWS Natl's website. We will supply information such as newsletters, photos to our Chapter site on National site. We will maintain our own Chapter site (thru Go Daddy) so members can renew membership and pay thru our own website. The TWS is not able to set this up for us on their National site.
- The Awards committee consists of the AWS Executive Board to approve awards. Melanie's award deadline is Dec 31. Board will have to meet soon after to be able to notify recipients so they can attend the JAM.
- General discussion on getting the word out for elections for the Board and filling Chair positions. We will need to fill lots of Committee positions while at the JAM.
- We need a committee to help Locana with her audit by end of this year. Locana will try and find members near Tucson that are willing to help.
- Discussion that the next President Elect and the current President Elect (Melanie) be sent to Winnipeg for the National TWS meeting in 2015. The following year the Pres Elect and the Treasurer should go because both are two year positions. Should we fund both in full? or send the Pres-Elect and cover Treasurer for \$1000. Undecided at this time. We will revisit.
- Year-end reports are due by end of December. The President turns one in before the JAM. The Treasurer and each committee Chair, and student subchapter submits a report in which the President rolls up into one report.
- Melanie and the Board need to pick a location JAM in 2015

